

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, SEPTEMBER 21, 2023

ALL PRESENT

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President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

**County Administrator Hank Solowiej re Various Issues.**

Sales Tax - collections for the month came in at \$2.2 million compared to \$2.1 million, or a 5% increase, from this time last year. Total sales tax for the year and as of September is \$15.265 million, compared to \$14.5 million last year.

Gas Tax - September gas tax collections are up 8% from this time last September. With this increase and based on current trends, collections should hit the targeted budget of \$3.7 million.

Engineer Correspondence - Hank received correspondence from Deputy Engineer Tim Lloyd regarding the fog seal coat project on Mason road. In ODOT's specifications for this project, it is noted that the fog seal should be applied to the road no later than September 15, and the County Engineer's Office has concerns about meeting that deadline. Mr. Old noted that no one appeared to be concern when fog coat was applied during a rain storm and asked if the Engineer's Office could explain why there was only 1,000 feet of fog coat applied on that road. Hank stated the engineer's Office just wanted to test it.

Hank suggested adding fog seal coat project to the 2024 budget and have the fog coat applied in the spring. He also mentioned that the project may need to be bid out because the current estimates for this project is approximately \$74,000. Next month, the Ohio Revised Code bidding requirements change, and the minimum bid cost goes from \$50,000 to \$75,000. So it could be possible this project would not need to be a bid project if Erie County completes this project next year.

Mr. Shenigo stated this situation is a real example of how not to do things. Hank will remind the Engineer's Office during their budget meeting that the Commissioners are the appropriating authority and are looking at doing another round of \$1 million funding for the Townships to improve their roads.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves** the **August 17 and August 30, 2023 Erie County Commission Meeting Minutes**; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board **cancel**s the following **Commission Meetings**: Monday, October 2; Thursday, October 5; Monday, October 9 (Columbus Day Observed); Wednesday, October 11; Thursday, October 19; Monday, October 23; Thursday, October 26; and Monday, October 30, 2023; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board awards bid re **The Meadows at Osborn Park Gas Conversion Project** to **Best Commercial**, Akron, Ohio, in the amount of \$1,378,000.00, as the lowest and best bid which meets all specifications and upon the recommendation of the consultant and The Meadows at Osborn Park; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Skilled Nursing Facility Agreement between **CHS Hospice & Palliative Care Services, LLC dba Buckeye Hospice & Palliative Care and The Meadows at Osborn Park**; Roll Call: All Aye (#23-295 - providing Medicare-certified hospice and/or palliative care services to residents at The Meadows at Osborn Park)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#23-296)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **adopting the Erie County Prevention, Retention, Contingency Plan** for the biennial period beginning 10/1/23; Roll Call: All Aye (#23-297)

Board approves Revised Auditor's Certificate for **Automation Mailing & Shipping Solutions** in an additional amount of \$900.00 re providing a rental lease on the existing postage machine in the Commissioners' Office.

Board approves payment of Pay Estimate No. 1 to **Allied Construction, LLC** in the amount of \$501,510.26 re improving by placing chip seal on various Township roads in Erie County for the County Engineer's Office.

Board approves payment of Pay Estimate No. 1 to **Great Lakes Demolition Co., LLC**. Re Perkins Avenue Structure S-004 Replacement for the County Engineer's Office.

Board approves Change Order No. 2 in an additional amount of \$23,699.75 for **State of Ohio** through the Water Pollution Control Loan Fund re the Mitiwanga Pump Station - Contract A for DOES.

Board executes letter to Lydia Mihalik, Director, Ohio Department of Development re **Notice of Intent for lead entity designation for Demolition and Site Revitalization and Brownfield Remediation**. (designating Land Bank)

Board approves specifications re **Erie County Landfill Driveway Paving Project** and authorizing Purchasing Coordinator to proceed with bid process.

Board authorizes expenses for **Aaron Pearson**, Adult Probation, attending 2023 Ohio Bailiffs and Court Officer Fall Conference in Dublin, Ohio, on 10/26 and 10/27/23 in an estimated amount of \$299.00.

Board authorizes expenses for **Keith Williams**, Adult Probation, attending 2023 Ohio Bailiffs and Court Officer Fall Conference in Dublin, Ohio, on 10/26 and 10/27/23 in an estimated amount of \$299.00.

Board authorizes expenses for **Jacob Cooper**, Adult Probation, attending 2023 Ohio Bailiffs and Court Officer Fall Conference in Dublin, Ohio, on 10/26 and 10/27/23 in an estimated amount of \$299.00.

Board authorizes expenses for **Brian Bixler** and **Diane Lehner**, ECDJFS, attending CFIS Conference in Lewis Center, Ohio, on 10/2 and 10/3/23 in an estimated amount of \$732.00.

Board authorizes expenses for **Kyara Murrell**, ECDJFS, attending Beyond the Silence Training in Toledo, Ohio, on 10/11 - 10/13/23 in an estimated amount of \$30.00.

Board approves Travel Request Form for **Emeline Clyburn**, ECDJFS, attending Director's Meeting for CAC in Columbus, Ohio, on 10/13/23, 2/9/24, and 5/10/24 at no cost.

Board approves Personnel Action Forms for **DOES** re **Christian Crum**, Equipment Operator I - Landfill, paid administrative leave effective 9/11/23; **Christian Crum**, Equipment Operator I - Landfill, return from paid administrative leave effective 9/13/23; and **Michael Simon**, Plant Operator I - Treatment, rate increase due to completion of second year of employment effective 9/20/23.

Board approves Personnel Action Form for **Family and Children First Council** re **Tory Yarbo**, Youth Outreach Specialist, employment effective 9/25/23.

Board approves Personnel Action Form for **The Meadows at Osborn Park** re **Brittany Gunter**, part-time LPN, termination effective 9/13/23.

Received letter from Health Department re **notice of violation during the Erie County Landfill quarterly inspection.**

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 10:15 a.m.; Roll Call: All Aye